

## **Architectural And Engineering Services**

### Solicitation of Interest

1. Fresno Unified School District will accept applications from all Architectural, Engineering or Construction Management firms interested in providing services to the district. Solicitation for specific services will be made in the form of a Request for Qualifications (RFQ) for specific projects.

2. The RFQ will provide application instructions and will identify the deadline for submittal.

### Criteria

1. The RFQ will solicit each firm's qualifications in the following areas:

a. General range and level of experience.

b. Staff capability.

c. Specialized experience with work specific to school district projects, or other State of California-related projects.

d. Skill and creativity in functional design and project administration.

e. Skill and effectiveness in financial management.

f. Qualifications and degree of participation by firm principals and key personnel, including the consultants to be used.

g. Lists of similar projects or other State of California-related projects completed in the last ten years, giving type, size, cost, location, dates and client's name, address and phone number.

h. Statement of philosophy and approach to the design and construction process.

### Selection

1. Applications will be screened by a panel appointed by the Superintendent or designee.

2. The screening panel will rate each firm using standard criteria developed in accordance with Board policy. The most qualified firms will be invited to submit further detailed written and oral presentations to a Final Selection Panel.

3. An interview panel will conduct interviews with all finalists whenever additional information is required to make a selection.

4. At the discretion of the panel, a site visit to a representative project may be made for the purpose of discussing the firm's performance with a contact person.

5. The Superintendent will review the recommendations of the panel and recommend selections.
6. The Board may, at any juncture in the process, require additional Board review or interaction.

Regulation FRESNO UNIFIED SCHOOL DISTRICT

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