

Bomb Threats

The following recommendations are made in order to minimize interruptions of school while recognizing the possibility that alarms may be factual. The principal must make the final decision as to whether or not the building should be evacuated for search.

Notify the Police Department (911) and the Superintendent or designee as soon as possible.

1. It is suggested that building personnel be alerted (low-keyed) to approach any visitors in the school building, secure their name (if possible) and refer the visitors to the office.
2. If it is necessary to evacuate the building, follow the routine evacuation procedure.
3. It is suggested that a team of school staff be formed to check all areas of the school. School personnel familiar with the school can quickly identify suspect items or objects and the rooms and areas can be checked quickly and efficiently.
 - a. A volunteer physical education instructor and other specialized teachers should be assigned to cover portion of the grounds with which they are familiar, paying particular attention to the physical education storage room area and locker room.
 - b. Custodial personnel should be assigned to appropriate areas of the buildings, such as, the boiler rooms, restrooms and storage rooms.
 - c. Office personnel should be assigned to inspect the administrative office suites.
 - d. The librarian should be responsible for checking the library.
 - e. The principal, in making these assignments, must ensure that someone is assigned to inspect every area of the school.

It is suggested that a checklist of these areas be used so that as each area is checked and clearance is provided to the principal, the students can be returned.

In the event a suspicious object is found, station a person out of the danger area, but as close as is reasonable, to warn others away from the general area. The assistance of the Police or Fire Department is to be requested immediately, and the Superintendent or designee is to be informed.

When a law enforcement agency becomes involved, they must be informed of the standard school procedure. In every instance, however, the dictates of the law enforcement agencies concerning search procedures in the building are to be followed.

Legal Reference:

EDUCATION CODE

51202 Instruction in personal and public health safety

CODE OF REGULATIONS, TITLE 5

550 Fire drills

PENAL CODE

17 Felony, misdemeanor, classification of offenses

148.1(d) Bomb threats

245 Assault with deadly weapon or force likely to produce great bodily injury; punishment

594 Vandalism; penalty

Regulation FRESNO UNIFIED SCHOOL DISTRICT

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