

### **Consultants/Independent Contractors**

Consultants/independent contractors to the district may be employed only if they have been approved by the Governing Board.

When it is deemed necessary to seek the services of a consultant/independent contractor, the following should be clearly established:

1. Need for services/
2. Specific services required of the consultant/independent contractor.
3. Budget classification.
4. Dates of services, including final reporting.
5. Method of reimbursement to the consultant/independent contractor.
6. Assurance that there is no conflict of interest on the part of the consultant/independent contractor.

### **Supplemental Service for Curriculum Development**

The district may employ personnel for curriculum development, subject to the approval of the Deputy Superintendent for Instruction and Standards.

Writing team members may be from the district's staff or the public. If the participant is a regular employee of the district, compensated time must be outside the regular workday or workweek or during vocation.

Depending upon the circumstances, including time, availability of people and other resources, budget, etc., the following guidelines are established:

1. Released time for the individual writer provided the writer's instructional responsibilities are not adversely affected.
2. Non-district and district employees working non-compensated time will be paid at the contractual rate for supplementary services established by the Board.

Exceptions to the pay schedule must be approved in advance by the Deputy Superintendent for Instruction and Standards in concurrence with the Assistant Superintendent, Human Resources.

### **Regulation FRESNO UNIFIED SCHOOL DISTRICT**

approved: August 24, 1995 Fresno, California

revised: April 25, 2001