

Fresno Unified Board Exhibit (E) 4312.61 Employment References

Request for Reference and Liability Release Agreement

In conformity with the provisions of Board Policy 4112.61, all persons who desire a letter of reference from any employee of the Fresno Unified School District ("District"), must first complete and sign this request and liability release agreement.

By signing this form, you are agreeing to the following:

1. I understand that letters of reference reflect the personal views and/or opinions of the author. I also understand and agree that they do not reflect the views and/or opinions of the District.
2. As a result, I understand and agree that I will not hold the District legally responsible or liable for any harm or damage that I may incur as a result of or related to any statement, view, or opinion made by any employee of the District in any letter of reference.
3. If I believe, for any reason, that I have been harmed or damaged because of the views and/or opinions stated in any letter of reference, I fully understand and agree that the author is solely responsible and that the District shall have no liability whatsoever.
4. I understand that this blanket request and liability release agreement shall remain in full force and effect until I cancel it, in writing. I also understand that I need not submit a separate request for each desired letter of reference as long as I have canceled this request and agreement.

I HAVE READ, FULLY UNDERSTAND, AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS OF THIS REQUEST AND LIABILITY RELEASE AGREEMENT. I UNDERSTAND THAT, IF I DESIRE TO CANCEL THIS REQUEST AND AGREEMENT, I WILL DO SO BY SENDING MY CANCELLATION LETTER TO:

Chief Human Resources/Labor Relations
Fresno Unified School District
2309 Tulare Street
Fresno, CA 93721

Date: _____

(Print Name)

(Signature)

(Telephone Number) (Street Address)

(City/State/Zip Code)

Fresno Unified School District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived race, color, ethnicity, national origin, immigration status, ancestry, age, creed, religion, political affiliation, gender, gender identity or expression or genetic information, mental or physical disability, sex, sexual orientation, marital status, pregnancy or parental status, medical information, military veteran status, or association with a person or a group with one or more of these actual or perceived characteristics or any other basis protected by law or regulation, in its educational program(s) or employment.

Exhibit FRESNO UNIFIED SCHOOL DISTRICT
Fresno, California
Revised: November 8, 2019

Policy Section: 4000 Personnel