Fresno Unified Board Policy (BP) 4156.3, 4256.3, 4356.3 Employee Property Reimbursement

The Governing Board authorizes the Superintendent or designee to pay the cost of replacing or repairing employee personal property, except cash, which has been stolen or intentionally destroyed or damaged while being used for work-related purposes. The maximum amount that can be paid without Board approval is \$500.

No reimbursement shall be made for accidental damage or for any loss due to lack of personal supervision or failure to keep property in a secured area.

Reimbursement for personal items used for work-related purposes shall be made only if: (Education Code 35213)

- 1. Use of the personal property was approved by the principal, site supervisor or designee before the property was brought to school or district premises
- 2. At that time, the employee and district representative agreed on the value of the property

Fresno Unified School District prohibits discrimination, harassment (including sexual harassment), intimidation, and bullying based on actual or perceived race, color, ethnicity, national origin, immigration status, ancestry, age (40 and above), religious creed, religion, political belief or affiliation, gender, gender identity, gender expression, genetic information, mental or physical disability, sex, sexual orientation, marital status, pregnancy or parental status, childbirth, breastfeeding/lactation status, medical condition, military and veteran status, or association with a person or a group with one or more of these actual or perceived characteristics or any other basis protected by law or regulation, in its educational program(s) or employment.

Legal Reference: EDUCATION CODE 35213 Reimbursement for loss or damage of personal property 48904 Liability of parent CIVIL CODE: 1714.1 Liability of parent or guardian for act of willful misconduct by a minor

CROSS REFERENCES: 1313 Civility 3512 Equipment 3530 Insurance Management 4258 Employee Security 4358 Employee Security 5131.5 Vandalism

Policy FRESNO UNIFIED SCHOOL DISTRICT Adopted: August 24, 1995 Fresno, California Reviewed: June 1, 2001 Revised: December 13, 2023

Policy Section: 4000 Personnel