

## **Resignation**

Any district employee who desires to resign his or her position shall submit, in writing, a letter of resignation which indicates the date which the employee intends as his or her last day at work. The Governing Board encourages employees to provide advance notice that is appropriate for the position they hold.

The Board shall accept the written resignation of an employee and set its effective date, which shall not be later than the close of the school year. The resignation shall become effective when it is formally approved by the Board and may not be withdrawn by the employee.

Legal Reference:

### EDUCATION CODE

35161 Board delegation of any powers or duties

44242.5 Reports of change in employment status, alleged misconduct

44420 Failure to fulfill contract as ground for suspension of diplomas and certificates

44433 Unauthorized departure from service as unprofessional conduct

44930 Acceptance and date of resignation

45201 Power to accept resignation

### COURT DECISIONS

American Federation of Teachers, Local #1050 v. Board of Education of Pasadena Unified School District, (1980) 107 Cal.App. 3d 829, 166 Cal. Rptr. 89

Policy FRESNO UNIFIED SCHOOL DISTRICT

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reviewed: June 28, 2000