

**Requesting Goods & Services (Specifications)**

Product specifications are to be written in a manner that will minimize vendor misinterpretation.

Specifications will be sufficiently broad to permit competition while clearly detailing the desired level of quality. When the specifications of quality are met by two or more bidders the contract shall be awarded to the lowest bidder.

Policy FRESNO UNIFIED SCHOOL DISTRICT

adopted: June 23, 1994 Fresno, California

reviewed: August 1, 2001