

Bids

Formal Bid Review Procedure

The district review procedure must be followed by any bidder who believes that a bid award recommendation is not within the published administrative regulations and/or procedures.

1. A protest on a bid must be filed in writing with the Executive Director of Purchasing within two working days after the receipt of the bid summary.
2. The Executive Director of Purchasing will convene a meeting with the review requestor to attempt to resolve the problem.
3. In the event the protest is not resolved, the protest will be referred to the Superintendent or his/her designee, normally the Chief Financial Officer.
4. Should the protest not be resolved at this level, it shall be referred to the Governing Board along with all the documentation regarding the protest and the responses at each level.
5. The Board will not act upon a protest until each of the preceding steps have been exhausted.

Exhibit FRESNO UNIFIED SCHOOL DISTRICT

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