

## **Fresno Unified Administrative Regulation (AR) 1250**

### **Visitors/Outsiders**

The Superintendent or designee shall post at every entrance to each school and school grounds a notice setting forth visitor registration requirements, hours during which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements. (Penal Code 627.6)

#### **Registration Procedure**

Visitors and outsiders shall register at the school site office. Visitors and outsiders shall be provided a visible means of identification while on school campus.

In order to register, outsiders shall, upon request, furnish the principal or designee with the following information: (Penal Code 627.3)

1. Their name, address, and occupation
2. Their age, if less than 21
3. Their purpose for entering school grounds
4. Proof of identity
5. Other information consistent with the provisions of law

Visitors referred to in this section include parents/guardians, elected public officials, or students from other campuses.

Outsiders referred to in this section are persons other than students, parents/guardians, district employees, elected public officials, or persons on school grounds at the request of the school. (Penal Code 627.1)

#### **Denial of Registration**

1. The principal or designee may refuse to register any outsider if they reasonably concludes that the outsider's presence or acts would disrupt the school, students, or employees; would result in damage to property; or would result in the distribution or use of a controlled substance. The principal or designee or school security officer may revoke an outsider's registration if they have a reasonable basis for concluding that the outsider's presence on school grounds would interfere or is interfering with the peaceful conduct of school activities or would disrupt or is disrupting the school, students, or staff. (Penal Code 627.4)
2. The principal or designee may request that an outsider who has failed to register, or whose registration privileges have been denied or revoked, promptly leave school grounds. When an outsider is directed to leave, the principal or designee shall inform the outsider that if they reenters the school within seven days they will be guilty of a misdemeanor subject to a fine and/or imprisonment. (Penal Code 627.7)

#### **Appeal Procedure**

Any person who is denied registration or whose registration is revoked may appeal to the Superintendent or principal by submitting, within five days after the person's departure from school, a written request for a hearing. This request must state why they believe the denial or revocation was improper and must provide an address to which the hearing notice may be sent. Upon receipt of the

request for a hearing, the Superintendent or principal shall promptly mail a notice of the hearing to the person requesting it. A hearing before the Superintendent or principal shall be held within seven days after receipt of the request. (Penal Code 627.5)

*Fresno Unified School District prohibits discrimination, harassment (including sexual harassment), intimidation, and bullying based on actual or perceived race, color, ethnicity, national origin, immigration status, ancestry, age (40 and above), religious creed, religion, political belief or affiliation, gender, gender identity, gender expression, genetic information, mental or physical disability, sex, sexual orientation, marital status, pregnancy or parental status, childbirth, breastfeeding/lactation status, medical condition, military and veteran status, or association with a person or a group with one or more of these actual or perceived characteristics or any other basis protected by law or regulation, in its educational program(s) or employment.*

Regulation FRESNO UNIFIED SCHOOL DISTRICT  
approved: September 29, 1999 Fresno, California  
revised: March 9, 2005  
revised: March 7, 2022

*Policy Section: 1000 Community Relations*